

NOTICE OF TERMINATION

NOVATION AGREEMENT

CONTRACT NO. _____

TO: ORIX Australia Corporation Limited (**ORIX**)

In accordance with the Novation Agreement in relation to the Lease / Agreement and vehicle below, we (the employer) advise you:

1. that on and from the termination date, the employee ceased to be employed by us; and
2. that the last residential address and telephone number of the employee are as set out below.

Please note your records accordingly.

SIGNATURE OF AUTHORISED OFFICER OF EMPLOYER

Signed: _____ Date: _____

Full Name: _____

Position: _____

DETAILS OF EMPLOYEE

Name: _____ Date: _____

Address: _____

Telephone: _____

Termination date: _____

Please indicate the reason for termination:

- Involuntary redundancy / retrenchment Voluntary resignation
 Voluntary redundancy / retrenchment Other (please specify) _____

Termination date is when the employee quits work and leaves the employer's premises. If the employee's final payment includes payment in lieu of notice, the termination date is not extended to the end of the notice period.

DETAILS OF EMPLOYER

Name:	_____
ABN:	_____

DETAILS OF LEASE / AGREEMENT

Date of agreement:	_____	Contract / Reference No.:	_____
The last monthly invoice that the employer will pay is for:			_____

DETAILS OF VEHICLE

One (1) only:	_____
Chassis / VIN No:	_____
Registration No:	_____

1300 363 993
novated@orix.com.au

